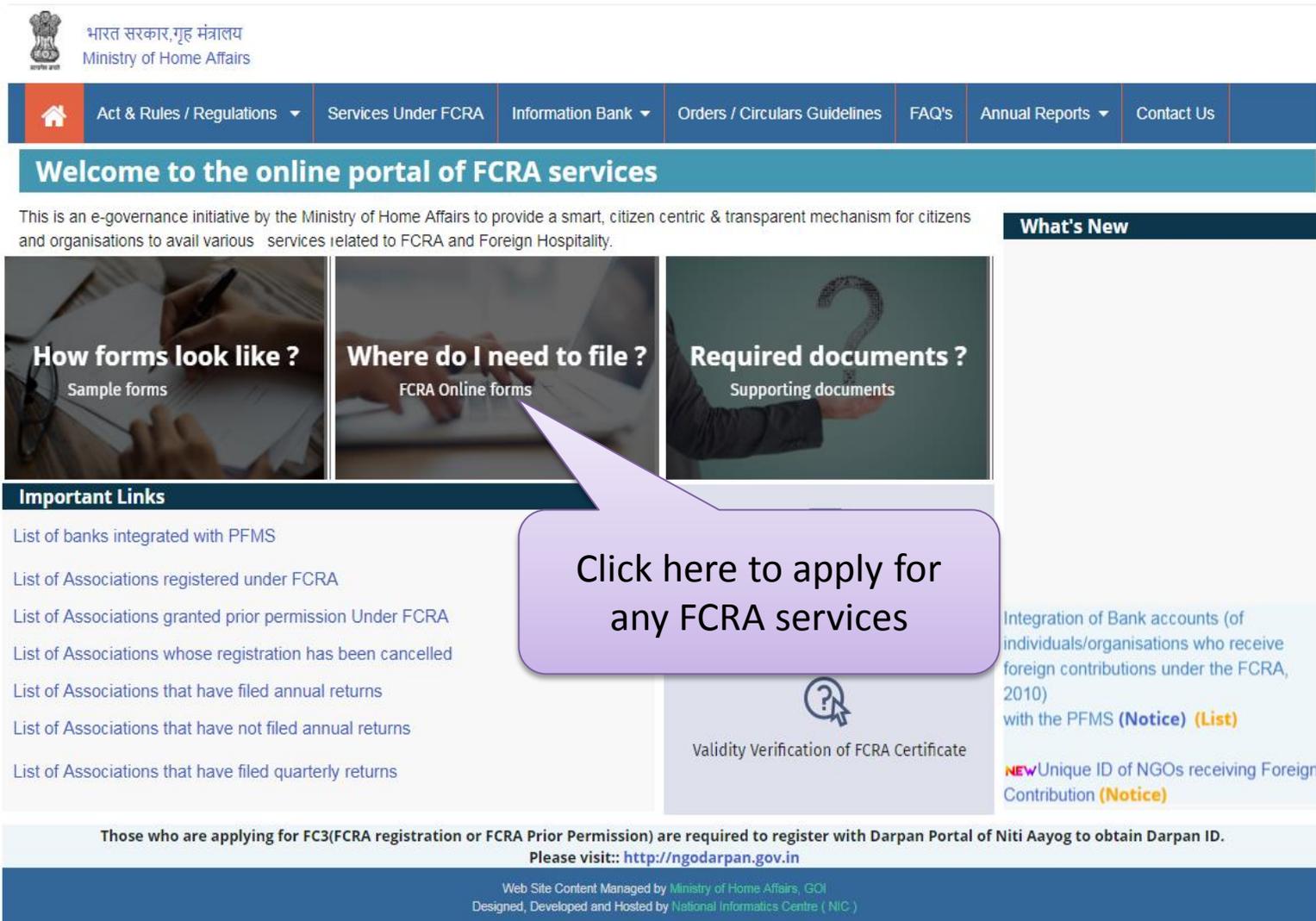# Government of India
Foreign Contribution Regulation Act

(FCRA Registration)

1. FCRA Online Portal-Home Page

Go to Ministry of home affairs website by typing in address of web browser, **http://fcraonline.nic.in** the following screen will be displayed.

1. FCRA Online Forms

After clicking on **FCRA online forms** link from previous screen , the following screen will be displayed.

1. FCRA Online- Application for FCRA Registration

After clicking on **FC-3 Application for FCRA Registration** link in previous screen, the following screen will be displayed. Then, click on **Click to apply online** button.
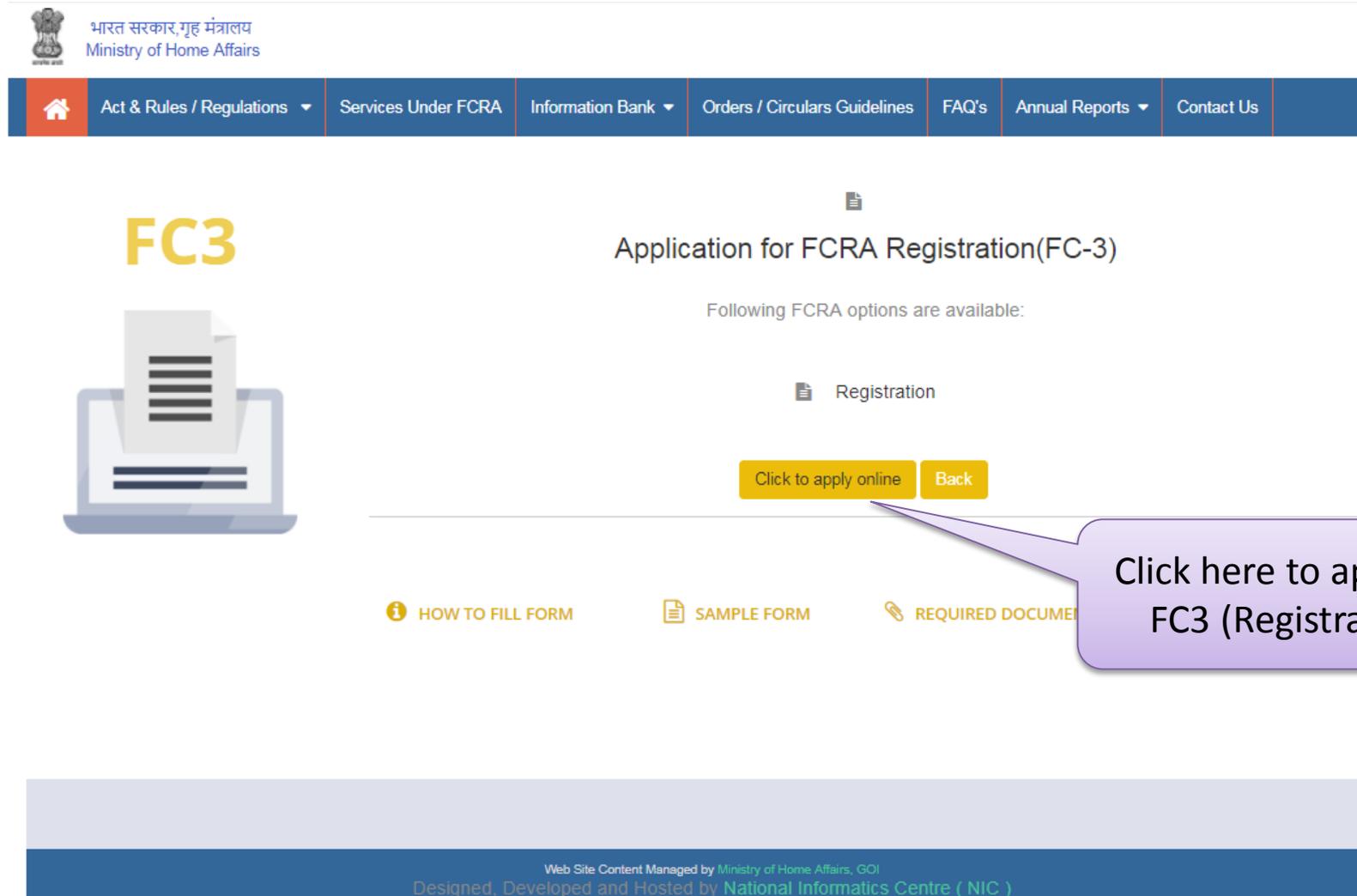
1.1 Login

After Clicking on **Application for FCRA (FC3)** from the previous screen, the following screen will be displayed.
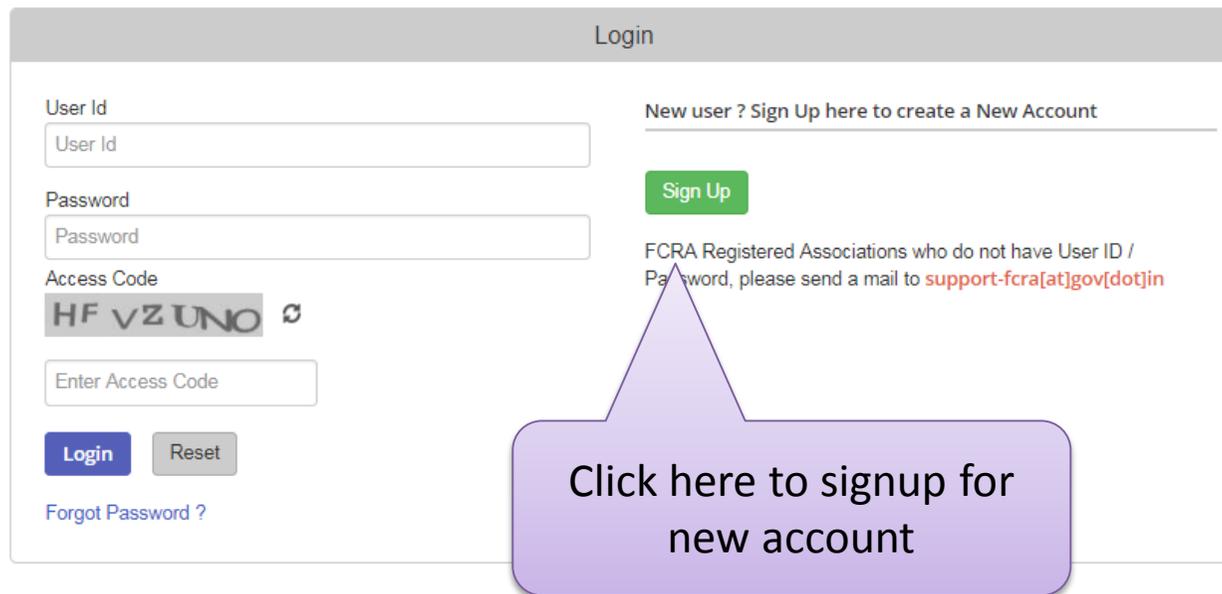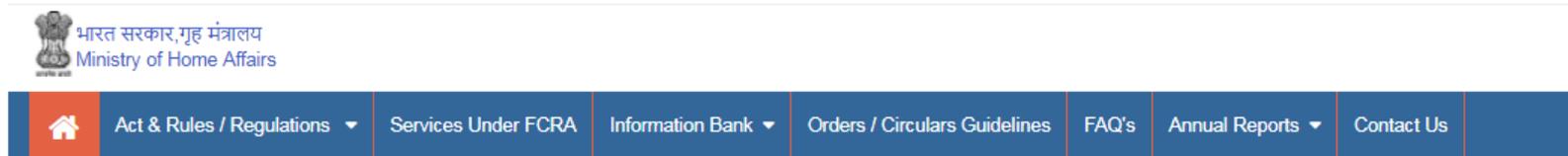
1.1 .1 Signup for new Account

After Clicking on **Signup for new account** from the previous screen, the following screen will be displayed.

भारत सरकार,गृह मंत्रालय
Ministry of Home Affairs

| Act & Rules / Regulations ▼ | Services Under FCRA | Information Bank ▼ | Orders / Circulars Guidelines | FAQ's | Annual Reports ▼ | Contact Us |

Sign Up

* Darpan Id

* PAN of Association

* Association Name

CHIEF FUNCTIONARY/ OFFICE BEARER DETAILS

* First Name

Middle Name

* Last Name

Only alphabets are allowed(Max

* Email Id

* Mobile Number

(Max. 150 characters are Allowed)

(10 Numeric characters are Allowed)

LOGIN DETAILS

* User Id

Alpha numeric, -, and _ (Minimum 6 and Maximum 20 characters)

* Password

Should contain at least 1 upper case alphabet, 1 lower case alphabet, 1 digit, and 1 special character

Alpha numeric, $, @, _ and & are allowed(Minimum 8 and Maximum 20 characters)

* Confirm Password

* Enter Access Code

Access Code

DDRFJ37

Save   Reset

Fill all correct details for signup

1.1 .2 Note down your User-id

भारत सरकार | गृह मंत्रालय
GOVERNMENT OF INDIA | MINISTRY OF HOME AFFAIRS

एफ सी आर ए
FCRA
सत्यमेव जयते

Online Forms   **Track Application**

🏠 Act & Rules / Regulations ▼ Information Bank ▼ Orders / Circulars Guidelines FAQ's Annual Reports ▼ Contact Us

User Id successfully created . Your User Id is : **gopal_test**

About Us   Website Policies   Terms of Use   Contact Us

Web Site Content Managed by Ministry of Home Affairs, GOI
Designed, Developed and Hosted by National Informatics Centre (NIC)

2.1 Login

Applicant will login with his/her user id and password generated in previous screen as shown below.

2.1 .1 FCRA Registration

After Login , the following screen will be displayed.

Select FCRA Registration

Click here to Apply Online

2.1 .2 FCRA Registration - Instructions

After Clicking Apply Online from Previous Screen, the following screen will be displayed.

2.1 .3 FCRA Registration-Association Details

Click on Menu For proceedings step by step

FCRA

Instructions **Change Password** **Log out**

FC-3 **Association Details** > Executive Committee > EC Details & Others > Bank Details > Other Details > Upload Doc > Final Submit > Payment

Home / FC-3(Registration) / Association Details

Association Details

DETAILS OF THE APPLICANT

* Darpan Id

KA/2017/0173502

(Permanent Account Number)of Association

AADT...

Association Name

AROGYA WORLD INDIA TRUST

* Address of Association

Delhi

*Town/City

east Delhi

* State

Delhi

Click here to go to Association Details Form

n Code

0011

* Association Telephone No.

011-23456789

* E-mail of Association

abc@gmail.com

* Tel. No. of Chief Functionary

011-234567788

* Mobile No. of Chief Functionary

8978077332

Name of Chief Functionary

Nitin sharma

Official Website address, if any

http://www.example.com

DETAILS OF REGISTRATION

* Name of Act like Societies Registration Act, 1860, Indian Trust Act, 1882, Companies Act, 1956 / Companies Act, 2013, etc under which the association is registered:

Indian Trust Act, 1882

*Registration number

* Place of registration

* Date of registration

2.1 .3 FCRA Registration-Association Details

Saving Information of Association Details

*Town/City	*State	*District	*Pin Code
east Delhi	Delhi ▼	Delhi ▼	111111

*Association Telephone No.	*E-mail of Association	*Tel. No. of Chief Functionary	*Mobile No. of Chief Functionary
011-1111111	abc@gmail.com	011-233444555	8978077332

Name of Chief Functionary	Official Website address, if any
Nitin sharma	http://www.example.com

DETAILS OF REGISTRATION

* Name of Act like Societies Registration Act, 1860, Indian Trust Act, 1882, Companies Act, 1956 / Companies Act, 2013, etc under which the association is registered:

Indian Trust Act, 1882 ▼

*Registration number	* Place of registration	*Date of registration
REG001	Delhi	19/11/2011

MAIN AIM(S) AND OBJECT OF THE ASSOCIAITON

* Nature of association

☑ Religious   ☐ Cultural   ☐ Economic   ☐ Educational   ☐ Social
⦿ Hindu   ○ Sikh   ○ Muslim   ○ Christian   ○ Buddhist   ○ Others   ○ None

*Main aim(s) and object(s) of the Association

Religious

Submit ▶

Click here to Save Data

2.1 .4 FCRA Registration-Executive Committee

After Click on Executive Committee Menu tab, the following screen will be displayed.

2.1 .4 FCRA Registration-Executive Committee

After Click on Add button in previous Screen, the following screen will be displayed for Edit/Delete/Add Details Information of Executive Committee

DETAILS OF THE ALL FUNCTIONARIES OF THE ASSOCIATION INCLUDING CHIEF FUNCTIONARY, PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER

*Name	* Name of Father/Spouse	*Nationality	*Occupation
		---Select---	---Select---

*Designation in the Association	* Relationship with other Member(s) of the Executive Council / Governing body / Office bearers
---Select---	---Select---

*Office Address	*Residential Address	* Email Address
		example@abc.xyz

Landline	* Mobile Number with Country Code
	-

Add Details of Key Functionary

◄ ►

Close list

Select	Sl.No.	Name	Name of Father/spouse	Nationality	Occupation	Designation in the Association	Relati... Me... Exe... Govern... b...				
☐	1	Mohan	MP Sharma	India	Agriculturist	Chair...	...er	Delhi	Delhi	abc@gmail.com	011-23011111	918978077332
☐	2	deepak	DP Sharma	India	Agriculturist	Registrar	Brother	ABCD	Delhi	abc@gmail.com		918978077332
☐	3	rahul	R S Sharma	United Kingdom	Agriculturist	Registrar	Brother	UK	UK	UK@gmail.com		918978077332

Edit   Delete   Add/View

Click here to select record

Click here to Edit/delete and Add Details

Web ...
Designed, ...

2.1 .4 FCRA Registration-Executive Committee

Select the record whom you want to add further foreigner details. After selecting the checkbox for that record. Click on Add/View button.

2.1 .4 FCRA Registration-Executive Committee

The following screen will pop up before you, in which you have to add related foreigner details.

Foreigner Details

If any of the above is a foreigner(including PIO/OCI card holder), detail thereof

Name
rahul

Name of Father/Spouse
R S Sharma

* Date of Birth
DD/MM/YYYY

* Place of Birth

* Passport number

* Permanent address in the foreign country

* Whether a person of Indian origin
Yes ○ No ○

* PIO/OCI Card Number if any

* If resident in India
Yes ○ No ○

* Date from which residing in India

Add   Close

Click here to Add Foreigner Details

2.1 .4 FCRA Registration-Executive Committee

This screen will pop up when you want to edit/view the foreigner record.

2.1 .5 FCRA Registration-EC details and other

After Click on EC Details & Others menu tab , the following screen will be displayed

2.1 .5 FCRA Registration-EC details and other

If so, name , address of the organisation and registration number / Prior Permission number and date

*Name

*Address of the organization

*Registration / Prior Permission Number

*Date

DD/MM/YYYY

* (b) attract section 10 of the Act and if so, details of the order passed by the Central Government under section 11(3) of the Act

○ Yes ◉ No
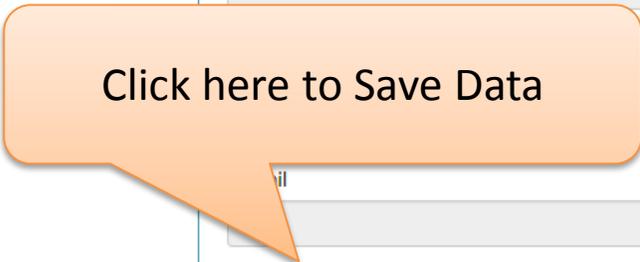
* Number

* Date

DD/MM/YYYY

* (c) has been directed in terms of section 9 (d) of the Act to seek prior permission by the Central Govenment .If so, the number and date of the relavant order

○ Yes ◉ No

*Number

* Date

DD/MM/YYYY

provision of the Foreign Contribution (Regulation) Act 1976 (49 of 1976) / Foreign Contribution (Regulation)

Click here to Save Data

il

Save Data

◀ ▶

2.1 .6 FCRA Registration-Bank Details

After Click on Bank details menu tab , the following screen will be displayed

2.1 .7 FCRA Registration-Other Details

After Click on Other details menu tab , the following screen will be displayed

2.1 .7 FCRA Registration-Other Details

WHETHER THE ASSOCIATION

* The Association has received foreign contribution without prior permission under the Foreign Contribution (Regulation) Act, 1976(49 of 1976) / Foreign Contribution (Regulation) Act 2010 (42 of 2010) in the past

○ Yes ⦿ No

WHETHER THE ASSOCIATION

* The Association had applied for registration under the Foreign contribution (Regulation) Act, 1976(49 of 1976) / Foreign Contribution (Regulation) Act 2010 (42 of 2010) in the past

○ Yes ⦿ No

* The Association had applied for prior permission under the Foreign contribution (Regulation) Act, 1976(49 of 1976) / Foreign Contribution (Regulation) Act 2010 (42 of 2010) in the past

○ Yes ⦿ No

WHETHER THE ASSOCIATION HAS CLOSE LINKS WITH ANY OTHER ASSOCIATION(S), OR ITS UNIT(S) OR BRANCHES, WHICH HAS BEEN,

* Refused registration/ prior permission/ renewal under the Foreign Contribution (Regulation) Act, 1976 (49 of 1946)/ Foreign Contribution (Regulation) Act 2010 (42 of 2010)

○ Yes ⦿ No

* Prohibited from accepting foreign contribution

○ Yes ⦿ No

* Suspended or whose registration has been cancelled

○ Yes ⦿ No

Save Details

Click here to Save Details

◀ ▶

2.1 .7 FCRA Registration-Upload Documents

After Click on Upload Documents menu tab , the following screen will be displayed

2.1 .7 FCRA Registration-Final Submit

एफ सी आर ए
FCRA

Instructions **Change Password** **Log out**

FC-3 Association Details › Executive Committee › EC Details & Others › Bank Details › Other Details › Upload Doc › **Final Submit** › Payment

Home / FC-3(Registration) / Final Submit

Final Submit

Review the application and Click on the Final Submit button ~~to complete~~ the process.

Form FC-3

(see rule 9(1)(a)/rule 12)

Click here to go to final submission

Date :

Darpan Id:KA/2017/0173502

The Secretary to the Government of India,
Ministry of Home Affairs,
Foreigners Division(FCRA Wing)
Major Dhyan Chand National Stadium,
India Gate, New Delhi - 110002

Preview PDF Application

DECLARATION AND UNDERTAKING

☐ I hereby declare that the information furnished above is true and correct; And I undertake
that the receipt of foreign contribution and its utilization shall not be violative of 2010) / rules, notifications

Place

[   ]

2.1 .7 FCRA Registration-Final Submit

Review the application and Click on the Final Submit button to complete the process.

Form FC-3

(see rule 9(1)(a)/rule 12)

Date :

Darpan Id:KA/2017/0173502

The Secretary to the Government of India,
Ministry of Home Affairs,
Foreigners Division(FCRA Wing)
Major Dhyan Chand National Stadium,
India Gate, New Delhi - 110002

DECLARATION AND UNDERTAKING

☐ I hereby declare that the information furnished above is true and correct; And I undertake
that the receipt of foreign contribution and its utilization shall not be violative of 2010) / rules, notifications / orders issued there under from time to time;

Place

Date

17/02/2018

Final Submit

Note:- Modifications are not allowed after ... Final Submit button.

Select Check box and enter place in down textbox

Click here to final submission

Note:- After Final Submit, you can not modify application details

2.1 .7 FCRA Registration-Final Submit

Note:- After Final Submit, you can not modify application details

2.1 .7 FCRA Registration-Final Submit

2.1 .8 FCRA Registration - online payment

After clicking on **Make Online Payment** button in previous screen , the following screen will be displayed.

एफ सी आर ए
FCRA

OInstructions | Change Password | Log out

FC-3 Association Details › Executive Committee › EC Details & Others › Bank Details › Other Details › Upload Doc › Final Submit › **Payment**

Home / FC-3(Registration) / Online Payment

FCRA Online Payment

Association Detail

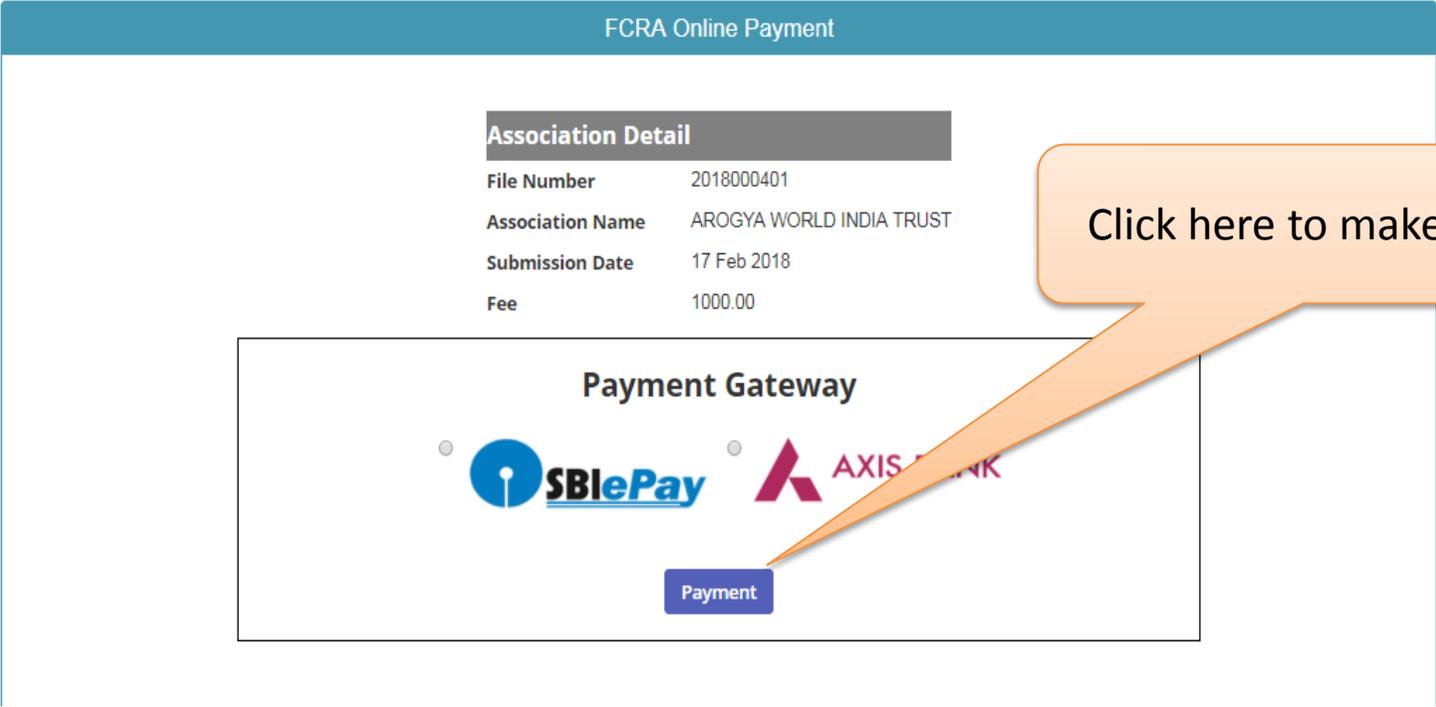|	
File Number	8600012018
Association Name	SAI SEVA SANGH
Submission Date	19 Feb 2018
Fee	2000.00

Click here to make payment

Continue for Payment

(This site can be best viewed/result in chrome 18 and above.To check your browser version **click here**)

Web Site Content Managed by Ministry of Home Affairs, GOI
Designed, Developed and Hosted by National Informatics Centre (NIC)

2.1 .8 FCRA Registration-Payment

After Click on **Continue for Payment** button in previous screen , the following screen will be pop up on the screen

Note:
Please configure your web browser to allow popup window

2.1 .9 FCRA Registration- Logout

You can logout anytime, just by clicking the logout button.